

## **NOTICE TO BIDDERS**

Notice is hereby given that sealed bid proposals will be received:

**BY:** Stair Associates for the Franklin County C.S.C.  
Contact: Martin Truesdell  
(317) 228 1900  
martin@stairnet.biz

**FOR: MT. CARMEL SCHOOL – WINDOW REPLACEMENT**

**ON: JUNE 7, 2012**

Bids received by mail or other carrier must be addressed to the Franklin County C.S.C., 225 East 10<sup>th</sup> Street, Brookville, IN 47012 and received on or before the date and time designated to be valid. Deliver Bid in a sealed envelope showing the Bidder's name and address, Laurel School – Window Replacement.

### **BID OPENING:**

Bids will be publicly opened and read aloud on **June 7, 2012 at 9:00 a.m.** Owner's local time at the Franklin County C.S.C. Administration Building, 225 East 10<sup>th</sup> Street, Brookville, IN 47012. Bids received after that time will be returned unopened.

### **CONTACT OF OWNER:**

Contact of the Owner regarding this matter is limited to Mr. Martin Truesdell, at the contact information set forth in this Notice and Mr. Dennis Brown, Director of School Facilities, (765) 309 8795. Potential Bidders that make direct contact with any other Franklin County C.S.C. employee or Board Member risk disqualification in this process.

### **PRE-BID MEETING:**

No pre-bid meeting will be held. Responsive bidders are expected to visit the site prior to submitting bids. For access to the site contact Mr. Dennis Brown, Director of School Facilities, (765) 309 8795.

### **CONTRACT TYPE:**

The Work as hereinafter defined and clarified will be executed under (1) prime contract and received on a lump sum basis. Each proposal shall include all labor, material, and services necessary to complete the Work in strict accordance with the construction drawings, specifications and project manual prepared by Stair Associates, Inc., 9641 Commerce Dr., Carmel, IN 46032.

The Work is described in further detail as follows:

1. The Work shall mean:
  - a. Removal of existing windows.
  - b. Provision of new metal stud, gypsum board, and masonry low walls.
  - c. Provision of new windows.
  - d. Restoration of finishes as required by the Work.

**BID DOCUMENTS – SECURING COPIES:**

Contract documents may be obtained at Eastern Engineering, 9901 Allisonville Road, Fishers, IN 46038, Phone: (317) 598-0661; fax: (317) 598-0630; or over the web at [www.easternengineering.com](http://www.easternengineering.com). Deposits shall be in the form of a check or money order, and be made payable to the Franklin County C.S.C. Potential bidders may purchase up to two (2) sets upon depositing a refundable sum of twenty five dollars (\$25.00) for each set. If mailing is required, mailing costs shall be paid for by the contractor. The bidding documents are to be returned in good usable condition within 10 calendar days after bid date; if bid documents are not returned within that amount of time, the deposit will be kept by the Owner. A “Bidder” is defined as any person or entity submitting a Bona Fide bid.

Bids will be executed on proposal forms furnished by the Architect/Engineer (as defined in the Project Manual), which are in accordance with the Indiana State Board of Accounts Form No. 96, (current revision) as required by the Statutes of the State of Indiana and are included in the Project Manual.

**BID DOCUMENTS – REVIEW:**

Construction will be in accordance with the bid documents, which may be viewed at the following locations:

Stair Associates, Inc.  
9641 Commerce Dr.  
Carmel, IN 46032

AGC McGraw Hill Construction Dodge  
8900 Keystone Crossing, Suite 540  
Indianapolis, IN 46240  
317.817.9110

BX Construction League of Indianapolis, Inc.  
1200 S Madison, Suite LL20  
Indianapolis, IN 46225  
317.423.7080 317.423.7094 (fax)

AGC Plan Room (ISQFT)  
9901 Allisonville Rd  
Fishers, IN 46038  
317.248.1293

Builders Exchange (Louisville)  
2300 Meadow Dr  
Louisville, KY 40218  
502.459.9800 502.459.9803 (fax)

**BID SECURITY:**

Each Bona Fide bids, if over \$200,000, shall be accompanied by a certified check, a cashier’s check, or a Bid Bond for 10% of the total bid payable to the Owner. In the event any Bidder withdraws its bid or fails to execute a satisfactory contract after the contract has been awarded to such Bidder by the Owner, the Owner may declare the certified check, cashier’s check, or bid bond forfeited to the Owner, as liquidated damages.

**BID HOLDING PERIOD:**

A bid may not be modified, withdrawn or cancelled by the Bidder for ninety (90) days following the time and date designated for the receipt of bids without consent of the Owner, and the Owner reserves the right to reject any and all bids, or waive any/all informalities, irregularities and/or inconsistencies.

**PERFORMANCE BOND AND LABOR AND MATERIAL PAYMENT BOND:**

For contracts over \$200,000, 110% performance and payment bonds will be required from successful Bidders. Bonds shall be made only with approved surety companies and said bonds shall remain in force and effect for a period of twelve (12) months from the date of Substantial Completion and acceptance of the longest guarantee provided under the successful Bidder's contract. All such bonds shall comply with all applicable laws of the State of Indiana governing public contracts let by governmental entities.

**COMMON CONSTRUCTION WAGE SCALE:**

Wages paid for work on the project shall not be less than the Common Construction Wage Rates as established for the project.